



## Upto Successful Admission

Service	Description
<p><i>(Phase – 1, Payment – 1) ....</i></p> <p><b>1. Initial Consultation &amp; File opening</b></p>	<ul style="list-style-type: none"><li>• Comprehensive discussion with the student to understand their academic goals, preferences, and requirements for studying in Germany.</li><li>• Visa booking from Embassy of Germany, Bangladesh.</li><li>• No account will be opened until we are 100% confidence about the future outcome.</li></ul>
<p><i>(Phase – 2, Payment – 2) ....</i></p> <p><b>2. University Selection Assistance &amp; Application Documentation Preparation</b></p> <p><b>3. Application Submission + Follow-up and Communication with Universities (up-to 3 semester, in case of admission rejections)</b></p> <p><b>4. In case of several rejections, 30% from the 2nd payment can be refunded</b></p>	<ul style="list-style-type: none"><li>• Guidance on selecting suitable universities based on the student's preferences, academic profile, and budget, including in-depth research and analysis.</li><li>• Assistance with thorough preparation and organization of all required documents for university applications, ensuring compliance with university standards.</li><li>• Full support in submitting the application to the chosen universities, including meticulous review of documents and ensuring timely submission.</li><li>• Ongoing communication with universities to track application status, address any inquiries, and advocate for the student's candidacy when necessary.</li></ul>
<p><i>(Phase – 3, Payment – 3) ....</i></p> <p><b>5. Admission letter confirmation and handover</b></p>	<ul style="list-style-type: none"><li>• Confirming admission and ensuring the secure delivery of official admission letter to appropriate students. These includes: Comprehensive Verification, Prompt Confirmation, Secure Delivery &amp; Personalized Guidance.</li></ul>
<p><b>6. Application Fee Payment Assistance</b></p>	<ul style="list-style-type: none"><li>• Assistance with handling the payment of application fees for the selected universities, including international transaction fees if applicable.</li></ul>



## Pre & Post Departure Guideline

Service	Description
<p><i>(Phase – 4, Payment – 4) ....</i></p> <p><b>1. Visa Application Assistance</b></p> <p><b>2. Visa Interview Preparation</b></p> <p><b>3. Including pre &amp; post departure guideline</b></p>	<ul style="list-style-type: none"><li>• Support and guidance throughout the visa application process, including document preparation, and assistance with visa form filling.</li><li>• Providing guidance and mock interview sessions to help the student prepare for university admission interviews, including feedback and improvement suggestions.</li></ul>
<p><b>4. Pre-Departure Orientation</b></p>	<ul style="list-style-type: none"><li>• Organizing orientation sessions to prepare the student for studying and living in Germany, covering topics such as cultural adaptation, academic expectations, and practical tips.</li></ul>
<p><b>5. Accommodation Arrangement Assistance</b></p>	<ul style="list-style-type: none"><li>• Assistance in finding suitable accommodation options near the student's chosen university, including student residences, apartments, or homestays.</li></ul>
<p><b>6. Health Insurance Guidance</b></p>	<ul style="list-style-type: none"><li>• Guidance on selecting and purchasing health insurance plans that meet the student's requirements and comply with visa regulations in Germany.</li></ul>
<p><b>7. Travel Arrangement Assistance</b></p>	<ul style="list-style-type: none"><li>• Assistance with booking flights, how to arrange transportation from the airport to the student's accommodation, and providing travel advice for a smooth arrival in Germany.</li></ul>
<p><b>8. Cultural Orientation</b></p>	<ul style="list-style-type: none"><li>• Orientation sessions to familiarize the student with German culture, customs, and etiquette, helping them adjust to their new environment more comfortably.</li></ul>
<p><b>9. Opening bank account</b></p>	<ul style="list-style-type: none"><li>• Assistance with how and where to open bank account and getting monthly money from block account.</li></ul>
<p><b>10. University admission + Visa extension in Germany</b></p>	<ul style="list-style-type: none"><li>• University admission guideline and guideline for how and where to apply for visa extension after arrival in Germany.</li></ul>



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